



CITY OF BRYAN
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Minutes

**BUILDING STANDARDS COMMISSION
WORKSHOP MEETING
MONDAY, MARCH 28TH, 2011 AT 6PM
COUNCIL CHAMBERS, BRYAN MUNICIPAL BUILDING
300 S. TEXAS AVENUE**

On the 28th day of March, 2011 the Building and Standards Commission of the City of Bryan, Texas convened in Council Chambers of the Bryan Municipal Building, 300 S. Texas Avenue at 6:00pm.

BSC Members Present:

Mr. Jerry Ponzio
Mr. Jerry Russum
Mr. Dan Buchly
Mr. Daryl Massey
Ms. Cheryl Free
Mr. Kevin Krolczyk

Staff Members Present:

Mr. Greg Cox, Chief Building Official
Mr. Martin Zimmermann, Planning Administrator
Ms. Jonathan Koury, Assistant City Attorney
Mr. Charmaine McKinzie, Dev. Serv. Representative

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription.*

1. CALL TO ORDER.

Chairman Ponzio called the meeting to order at 6:01pm.

2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).

Mr. Martin Zimmermann, Planning Administrator, apologized that the workshop would be longer than previously announced.

3. STAFF PRESENTATION AND DISCUSSION ON HOW MANUFACTURED HOMES ARE CONSTRUCTED (Questions may be directed to staff, no action will be taken).

Mr. Greg Cox, Chief Building Official, showed a presentation on the construction of a mobile home, and what the City of Bryan requires as far as remodel and/or repair of a mobile home.

4. STAFF PRESENTATION AND DISCUSSION REGARDING THE OPTION TO ASSESS A CIVIL PENALTY FOR FAILURE TO COMPLY WITH THE COMMISSION'S ORDERS (Questions may be directed to staff, no action will be taken).

Mr. Jonathan Koury, Assistant City Attorney, went over the options of assessing a civil penalty to owners that do not comply with the Commission's order.

Commissioners requested more information and that this topic be brought back for further discussion during a future workshop meeting.

5. STAFF PRESENTATION, DISCUSSION AND POSSIBLE DIRECTION TO STAFF REGARDING THE BUILDING AND STANDARDS COMMISSION'S BYLAWS

This item was not discussed.

6. ADJOURN.

Without objection, Chairman Ponzio adjourned the meeting at 7:00pm.

These minutes were reviewed and approved by the City of Bryan Building and Standards Commission on the **27th** day of **June, 2011**.

Jerry Ponzio, Chairperson
Building and Standards Commission
City of Bryan, Texas

Greg Cox, Chief Building Official and
Secretary to the Building and Standards Commission